



## **BYLAWS FOR THE FREDERICK CHAPTER, IZAAK WALTON LEAGUE OF AMERICA**

### ***ARTICLE I - NAME***

The name of this organization shall be the Frederick Chapter # 1, Izaak Walton League of America, Inc.

### ***ARTICLE II - PURPOSE***

The purpose of this chapter is:

- A. To conserve, maintain, protect and restore the natural resources of the United States of America, the State of Maryland, and of Frederick County, particularly our soils, air, woods, waters, and wildlife.
- B. To promote means and opportunities for the education of the public with respect to such resources and the enjoyment and wholesome utilization thereof.
- C. To promote and develop local programs consistent with the objectives of the National organization and the Maryland Division, IWLA.
- D. No programs will be promoted or supported that are inconsistent with the purposes and objectives of the Izaak Walton League of America.

### ***ARTICLE III - AFFILIATION***

This organization shall function as a duly chartered chapter known as the Frederick Chapter # 1, Izaak Walton League of America, Inc., and of the Maryland Division, Izaak Walton League of America, Inc., with such rights and privileges as now exercised or may hereafter be authorized. In the event of inconsistencies between the Bylaws of the Chapter and those of the National organization, the latter shall control.

### ***ARTICLE IV - MEMBERSHIP / DUES***

Section 1. Any person of good character, submitting an application, with dues, signed by a sponsoring member of the League shall be eligible for membership in this chapter in accordance with the classification of membership as provided in the Bylaws of the Izaak Walton League of America. Membership approval is by a simple majority of members in attendance at a regularly scheduled membership meeting.

Section 2. The annual dues of this Chapter shall be established by a recommendation of the Board of Director followed by approval of the membership by majority vote of those in attendance at the membership meeting. The membership must be notified by mail of the proposed changes one month prior to the meeting at which a vote is to be taken. The dues include the annual assessment of the National organization and the Maryland Division of the Izaak Walton League of America, Inc.,

Section 3 The Chapter shall offer individual memberships, family memberships, youth memberships, and student memberships using the same criteria as in the National Bylaws to qualify for each. Life Memberships in the Chapter will be offered at a rate as established by the Board of Directors and approved by the membership. Furthermore, a Chapter Life Membership for individual and family

memberships, without cost to the members, will be available to each with a total of 25 consecutive years as a member of the Frederick Chapter. Chapter Life members must pay National and State dues to keep their Chapter Life status active.

Section 4. Any member of the Chapter may present to the Board of Directors written charges against; any other member for unbecoming conduct or likely to endanger the good order and welfare of the Chapter; or for unsportsmanlike conduct, or for violation of the requirement of the Bylaws of House Rules. The Board will review the charges and determine if any action needs to be taken. If the Board recommends any disciplinary action, the accused will be notified and a hearing held within 30 days. Expulsion of the accused will be by no less than 2/3 vote of the Board.

Section 5. Dues must be paid by May 1st or Chapter privileges may be revoked.

Section 6. Only members in Good Standing shall be eligible to hold office, vote at meetings or otherwise enjoy the privileges of the organization.

Section 7. Membership applications will follow full or half year national policy.

#### ***ARTICLE V- MEETINGS***

Section 1. Membership meetings of the Chapter shall be held the second Tuesday of each month at such place as shall be designated by the monthly meeting notice. Said notice shall be mailed not less than 5 days prior to the meeting.

Section 2. Special meetings may be called at any time by the President, or shall be called by the President upon written request signed by ten (10) or more members; provided, the business of the meeting is stated in the notification. At such meetings only the special business may be considered for which the meeting was called.

Section 3. A quorum shall consist often (10) members for any regular or special meeting.

#### ***ARTICLE VI- NOMINATIONS***

Section 1. The President shall appoint a nominating committee of three (3) members on or before the April meeting. The committee shall select at least one candidate for each office, and Directors as needed, and file their recommendations at the May meeting. The outgoing President is automatically a Director at Large. Further nominations may be made from the floor at the June meeting. The election will be held at the June meeting and the new officers will assume their offices at the close of the June meeting.

#### ***ARTICLE VII- OFFICERS AN'D DUTIES***

Section 1. Officers shall hold office from the June election and installation to the following June election and installation of officers and Directors.

Section 2. The officers of the chapter shall consist of a President, Vice President, Recording Secretary, Membership Secretary, and Treasurer who shall be elected at the June meeting by a majority vote of the members present, and shall hold office for one year and until their respective successors are elected and qualified.

Section 3. Duties of the Officers:

THE PRESIDENT is the chief executive officer of the chapter and shall preside at all meetings of the Chapter and of the Board of Directors; appoint all standing committees subject to the approval of the

Board of Directors; appoint all special committees; represent the Chapter at all conferences or public gatherings in the interest of the Chapter or appoint a member to represent him and perform other duties as ordinarily pertain to the office.

THE VICE-PRESIDENT, in the absence of the President shall preside at all meetings of the Chapter and serve as the Chapter Director to the Maryland Division meetings.

THE MEMBERSHIP SECRETARY shall maintain membership records, mail dues notices, receive dues and promptly remit them to the Treasurer, and submit remittance reports to the National Office. The Membership Secretary also organizes membership activities to enlist new members and may enlist any member as an assistant in aid of these duties.

THE RECORDING SECRETARY shall keep accurate minutes in permanent form, of all the meetings of the Chapter and Board of Directors.

THE TREASURER shall be responsible for the receipt of and expenditure of all monies of the Chapter. Authorized expenditures shall be directed by the membership or Board of Directors. All checks and drafts shall be signed by the Treasurer and or countersigned by the President The Treasurer shall keep a regular account of receipts and expenditures and shall present an audited statement of the Chapter's financial condition at the Annual Meeting each year or at such times as he may be called upon to do so. The Treasurer shall present a financial statement at each meeting. The Treasurer's books shall be audited annually.

Section 4. The officers shall receive no pay but may receive reasonable travel expenses when authorized in advance by the membership.

Section 5. In case of a vacancy by resignation or otherwise, the President shall declare the office vacant and the office shall be filled by the Board of Directors until the next election. If the office of the President becomes vacant, the Vice-President shall become President and the Board shall fill the office of Vice President.

Section 6. No elected or appointed official of the County, State, or Nation, when salaried, shall hold any office in the Chapter. Upon acceptance of any political office by any officer of the Chapter, he shall relinquish his office and the vacancy shall be filled as provided in these Bylaws.

### ***ARTICLE VIII- BOARD OF DIRECTORS***

Section 1. The Board of Directors shall consist of all officers and eight (8) other members, one of whom shall be the retiring President, and one of whom shall be the newsletter editor. If a newsletter editor cannot be elected, the Board of Directors may appoint a person to occupy that opening in order to have a full voting Board.

Section 2. The Board of Directors shall constitute the governing body of the Chapter and shall be responsible for the business and management of the Chapter within the limitations as may be imposed by the Membership.

Section 3. The Board of Directors shall select a regular meeting time that is convenient for the majority of the Board members at the beginning of each term.

Section 4. Seven (7) Board members present at any meeting of the Board of Directors shall constitute a quorum.

Section 5. The Board of Directors shall have power to make any payment covering items included in the annual budget. No other bills will be paid unless authorized by the membership.

Section 6. Elected members of the Board of Directors are expected to attend regularly scheduled meetings. Members of the Board of Directors who are absent for three (3) regular Board meetings without an excuse acceptable by the Board, may have their position on the Board terminated by Board action.

#### ***ARTICLE IX -FINANCES***

Section 1. The fiscal year shall begin on the first day of January and end on the last day of December each year.

Section 2. All funds of the chapter shall be deposited by the Treasurer or upon his order in the name of the Chapter, in such bank or banks as may be designated by the Board of Directors.

Section 3. All disbursements shall be by check, signed and \ or countersigned by such persons as the Board of Directors may designate.

Section 4. An audit shall be made at the end of each year by a committee designated by the Board of Directors.

#### ***ARTICLE X - DIRECTOR TO THE MARYLAND DIVISION***

Section 1. The Director to the Maryland Division, IWLA. Shall be the Vice President or his designee.

#### ***ARTICLE XI.-COMMITTEES***

Section 1. The President shall appoint the following Standing Committees:

Activities and Fundraising

Budget

Building and Grounds

By-Laws

Conservation

Legislation

Range

Section 2. The President may appoint other Special Committees as approved by the Board of Directors.

#### ***ARTICLE XII RULES AND POLICIES***

Section 1. The latest edition of Robert's Rules of Order shall govern all meetings of the Chapter and the Board of Directors.

Section 2. All policies of the National Organization and the Maryland Division shall be followed by the Chapter in its activities.

Section 3. House and grounds rules may be adopted and become binding on the whole body, if such rules were made at a regular and legal meeting subject to membership notification of proposed rules 10 days prior to the adoption vote.

### **ARTICLE XIII- SUSPENSION OR DISSOLUTION**

Section 1. Upon the permanent cancellation of the Charter of this Chapter or the dissolution of the Chapter, all assets of said Chapter shall be applied and distributed as follows: .

(a) All liabilities and obligations of the Chapter shall be paid or adequate provision shall be made therefore.

(b) The remaining assets shall be transferred or conveyed to the Maryland Division, IWLA, if such Division exists, and if it does not exist, then the remaining assets shall be transferred and conveyed to the Izaak Walton League of America, Inc.

(c) In the event the National Organization no longer exists, this Chapter may transfer its assets to another non-profit organization with like goals as approved by the Board of Directors and membership, but no member shall benefit financially from such a transfer.

Section 2. No part of the assets of the Chapter shall be distributed to or inured to the benefit of any member. Officer, or director of the Chapter.

### **ARTICLE XIV AMENDMENTS**

Section 1. These Bylaws may be amended or repealed at any meeting by a 2\3 vote of the members present, provided that written notice setting forth the proposed amendment(s) shall have been sent to all members at least ten (10) days prior to the meeting when the amendment(s) are to be acted upon.

President Date

Secretary Date